

## DEPARTMENT OF MUSIC AND THEATRE ATTENDANCE POLICY

1. Students are expected to attend all classes with the exception of illness, emergency or University approved activity.
2. The Department of Music and Theatre attendance policy of 85% will be maintained. A student is allowed the following unexcused absences.
  - 2 unexcused absences in a class meeting once a week
  - 4 unexcused absences in a class meeting twice a week
  - 6 unexcused absences in a class meeting three times a week
3. Failure to maintain 85% unexcused attendance will result in an automatic final grade of "F".
4. Missed tests must be made up on the first day that a student returns to school.

## SPRING 2009 CALENDAR

|         |   |
|---------|---|
| 1/12    | Classes Begin   |
| 1/16    | Last day to enter classes for credit or change from Grade to Pass-Fail  |
| 1/19    | Martin Luther King Birthday Holiday   |
| 2/11    | Last day to drop a course without receiving a grade of WP or WF, or change from Credit to Audit. Last day to submit change of major for Spring 2009 |
| 3/5     | Mid-Term Grades Due   |
| 3/11    | <u>LAST DAY A COURSE MAY BE DROPPED</u>   |
| 3/11    | Advising Period for Summer & Fall 2009 Semester begins  |
| 3/13    | Last day to apply for a degree to be awarded May 2009   |
| 3/16-21 | <b>SPRING BREAK</b>   |
| 4/9     | Last day to withdraw from the university  |
| 4/10-13 | Easter Holidays   |
| 5/1     | <b>MUSIC JURIES</b>   |
| 5/4-7   | Exams for day classes   |
| 5/9     | Commencement  |